

CLASSIFICATION / SOURCES OF REVENUE AND OTHER RECEIPTS	UACS Code	REVENUE TARGET (Annual)	ACTUAL REVENUE AND OTHER RECEIPTS COLLECTIONS					CUMULATIVE REMITTANCE /DEPOSITS TO DATE			VARIANCE		Remarks
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	Remittance to BTr	Deposited with AGDB	Total	Amount	%	
1	2	3	4	5.00	6	7	8=(4+5+6+7)	9	10	11=(9+10)	12=(8-3)	13 = (12 / 3)	14
A. General Fund (formerly Fund 101)													
- Non-Tax Fund Cluster 1													
Revenue Receipts:													
Licensing Fees	40201060		2,000.00	1,000.00	1,000.00	3,000.00	7,000.00	7,000.00		7,000.00	-	100.00%	
Other Permit Fees	4020101099				500.00	1,000.00	1,500.00	1,500.00		1,500.00	-	100.00%	
Registration Fees	40201020			4,000.00	2,000.00	5,000.00	11,000.00	11,000.00		11,000.00	-	100.00%	
Clearance and Certification Fees	4020104001		52,800.00	1,500.00	3,400.00	10,500.00	68,200.00	68,200.00		68,200.00	-	100.00%	
Miscellaneous Income	40609990						-			-			
Non-Revenue Receipts:													
LGU counterpart to CICL	20201070		1,005,478.00	125,194.00	430,741.00	230,749.00	1,792,162.00	1,792,162.00		1,792,162.00	-	100.00%	
Due to Regional Offices/Staff Bureaus	20301030		1,794,395.80				1,794,395.80	1,794,395.80		1,794,395.80	-	100.00%	
Due to Central Office	20301010				62,750.00	6,000.00	68,750.00		68,750.00	68,750.00	-	100.00%	Deposited to Central Office Land Bank Account
Refund of Cash Advances							-			-			
Disbursing Officer	19901030		25,914,029.94	17,052,585.24	15,398,906.00	384,089,818.18	442,455,339.36	94,316,719.36	84,917,000.00	179,233,719.36	263,221,620.00	40.51%	
Advances for Payroll	19901020		1,000.00		85,970.13	14,449.00	101,419.13	97,404.13		97,404.13	4,015.00	96.04%	
Advances to Officers & Employees	19901040		19,508.00	304,000.00	204,500.00	245,256.00	773,264.00	758,214.00		758,214.00	15,050.00	98.05%	
Due from NGAs	10303010						-			-			
Refund Inter-agency FT										-			
Due from LGUs	10303030		345,090.72	1,639,700.70	6,658,320.39	4,828,329.67	13,471,441.48	9,733,391.48	3,738,050.00	13,471,441.48	-	100.00%	
Due from NGOs & POs	10305030		948.99				948.99	948.99		948.99	-	100.00%	
Guaranty/Security Payable	20401040						-	-		-			
Other Professional Services	50211990			28,471.00	10,308.81	1,456.95	40,236.76	40,236.76		40,236.76	-	100.00%	
Salaries and Wages - Casual and Contractual	50101020			7,718.13		2,000.00	9,718.13	9,718.13		9,718.13	-	100.00%	
Refund Petty Cash Fund	10101020		150.00	355.00	49.07		554.07	554.07		554.07	-	100.00%	
Refund Clothing/Uniform Allowance	50102040					4,000.00	4,000.00	4,000.00		4,000.00	-	100.00%	
Other Receipts							-	-		-			
Accumulated Surplus (Deficit)	30101010		600.00		600.00		1,200.00	1,200.00		1,200.00	-	100.00%	
Other Gains	40501990						-	-		-			
Electricity Expenses	50204020						-	-		-			
Subsidies - Others	50214990						-	-		-			
Total Fund Cluster 1			29,136,001.45	19,164,524.07	22,859,045.40	389,441,558.80	460,6						

Prepared By:

JADE V. LUSTRE, CPA
AO-II

Certified Correct:

HANILYN A. TIAGO, CPA
Accountant III

Approved By:

MARI-FLOR A. DOLLAGA-LIBANG
Regional Director

INSTRUCTIONS

FAR No. 5

1. This Quarterly Report of Revenue and Other Receipts shall reflect the agency's/OU's actual revenue and other receipts collections from all sources remitted with the Bureau of the Treasury (BTr) and deposited in other Authorized Government Depository Bank (AGDB), for the budget year, broken down by quarter. This shall be submitted to DBM and COA not later than the 30th day following the end of the quarter.
2. Column 1 shall reflect the classification of revenue and other receipts as to tax or non-tax and should identify the specific source (Tax Income: e.g., Tax on Domestic Goods and Services, Tax on Net Profits, etc.; Non-tax Income: e.g. Permits and Licenses, Service Income, Business Income, etc) consistent with the Revised Chart of Accounts prescribed by COA.
3. Column 2 shall reflect the Unified Accounts Codes Structure (UACS) Code per COA-DBM-DOF Joint Circular No. 2013-1 dated 6 August 2013.
4. Columns 3 shall reflect the revenue targets for the year. This should be consistent with the amounts indicated in the Budget of Expenditures and Sources of Financing (BESF) tables for the budget year.
5. Columns **4 to 8** shall reflect the actual quarterly revenue and other receipts collections for the year covered by the report.
6. Columns **9 to 11** shall reflect the cumulative revenue and other receipts deposited by the agency with the BTr / AGDB as of date (from January 1 of the current year).
7. Columns **12 and 13** shall reflect the variance between the annual targeted collection and the actual revenue and other receipts collection as of the period covered by the report.
8. Column **14** shall reflect any additional information i.e., reasons for any variance between targeted and actual collections; new fees imposed; increase in fees and charges; or implementation of new programs.
9. This form shall be Certified Correct by the Chief Accountant/Head of Accounting Unit and approved by Head of Agency/Authorized Representative.